

Minutes of the Parish Council Meeting held online
2nd July 2020

Present

Chair: Councillor K Preece and Councillors Powell, Lewis and Neale.

In Attendance

D Roscoe (Clerk)

894 Apologies for absence.

894.1 Apologies were received from Cllr Stephens.

895 Declarations of Interest

895.1 None.

896 Requests for Dispensation

896.1 None requested.

897 Minutes of the Parish Council meeting held on 7th May 2020

897.1 The minutes of the last meeting were approved as a true record and signed by the Chairman.

898 Clerks Report

898.1 The clerk's report was reviewed and updated with actions from previous Minutes.

899 County Councillor's Report

899.1 No report.

900 Borough Councillors Report

900.1 No report.

901 Finance

901.1 The Financial Report and Bank Reconciliation was distributed and approved by Council. Proposed Councillor Powell, seconded Councillor Lewis. Unanimous.

901.2 **It was resolved that** the following payments and receipts be approved. Proposed Councillor Powell, seconded Councillor Lewis. Unanimous

Date	Payee	Chq No	Amount incl VAT	VAT	Reason
19/06/2020	D Roscoe (Clerks Salary)	DD	206.44	0.00	Clerks Salary
20/05/2020	BHIB	OB011	250.17	0.00	Insurance
29/05/2020	Iain Selkirk	OB012	100.00	0.00	Audit
21/05/2020	1&1 Ionos Ltd	DD	11.99	2.00	Web Hosting
19/07/2020	D Roscoe (Clerks Salary)	DD	206.44	0.00	Clerks Salary
15/06/2020	J Preece and Sons	OB013	354.00	59.00	Grass Cutting
05/06/2020	1&1 Ionos Ltd	DD	11.99	2.00	Web Hosting
03/07/2020	D Roscoe (Clerks Expenses)	OB014	94.73	7.89	Clerks Expenses

901.3 The Clerk's Expenses were approved. Proposed Cllr Neil, seconded Cllr Preece. Unanimous.

901.4 The budget for 2020/21 was reviewed and approved.

Elmstone Hardwicke Parish Council

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- 901.5 **It was resolved that** the Annual Governance Statement for 2019/20 be accepted and approved and signed by the chairman. Proposed Councillor Neale, seconded Councillor Powell. Unanimous.
- 901.6 **It was resolved that** the Annual Accounting Statement for 2019/20 be accepted and approved and signed by the chairman. Proposed Councillor Neale, seconded Councillor Powell. Unanimous.
- 901.7 **It was resolved that** the Certificate of Exemption for 2019/20 be accepted and approved and signed by the Chairman. Proposed Councillor Neale, seconded Councillor Powell. Unanimous.

902 Planning

902.1 The following planning applications were reviewed:

Appl Number	Application	Details
20/00341/FUL	Home Cottage Lowdilow Lane Elmstone Hardwicke Cheltenham	No objections
20/00105/FUL	Walton Hill Farm Tewkesbury Road Deerhurst Gloucester	Demolition of existing carport, erection of a detached carport, garage/workshop with storage over. Relocation of the vehicular gates on the West boundary. Renovation/alterations of existing cottage. No objections.

902.2 Enforcement 20/00131/ENFB - Part Parcel 1959, Cursey Lane, Elmstone Hardwicke, Cheltenham, Gloucestershire. Illegal siting of a caravan and hard standing. **Action:** The clerk will request from Planning what was the outcome of their enforcement investigation at the end of the last year and also the outcome of their recent meeting on site. Also the clerk will inform Tewkesbury Rights of Way regarding the damage to the ROW and bridleway.

903 Risk Register

903.1 No issues reported.

904 To report any new Highways Issues.

904.1 No new issues reported.

905 To discuss footpath bridges.

905.1 The Parish Council, although disagreeing with the ROW assessment, agreed to keep a watch on the state of the bridge.

906 To discuss the Website Accessibility Regulations.

906.1 It was agreed that these regulations would impose a heavy burden upon a small Parish Council such as ours. We may apply for Disproportionate Burden status but, in the meantime, the clerk will try and assess what technical issues need to be addressed regarding the website and its accessibility under these regulations.

907 Items for Future Agenda.

907.1 To review progress regarding the recent enforcement case.

907.2 To assess the risks associated with once again holding face-to-face meetings at the village hall.

The meeting ended at 7.58pm

The next meeting will be on Thursday 3rd September 2020 commencing at 7.30 PM. **Venue to be confirmed.**