

**Minutes of the Parish Council Meeting held on  
7<sup>th</sup> July 2016 in Elmstone Hardwicke Village Hall.**

**Present**

Chair: Councillor K Preece and Councillors, D Lewis and L. Neale.

**In Attendance**

D. Roscoe (clerk), Cllr Phil Awford, Cllr David Waters and 6 members of the public

**461 Apologies for absence.**

461.1 Apologies were received from Ruth Powell.

**462 Declarations of Interest**

462.2 Cllr Preece declared an interest in Agenda item 10."To agree the terms of the new tenancy agreement from the working party".

**463 Requests for Dispensation**

463.1 No requests where received.

**464 Minutes of the Parish Council meeting held on the 5<sup>th</sup> May 2016.**

464.1 The minutes of the last meeting were approved as a true record and they were then signed by the Chairman.

**465 Clerks Report**

465.1 The clerk's report was reviewed and updated with actions from previous Minutes.

**466 County Councillor's Report**

466.1 Cllr Awford gave his report.

466.2 He confirmed that a dedicated person had been allocated as liaison between Parish Councils and Amey.

466.3 **Action:** It was agreed that the clerk will write to Richard Waters to thank him for the work done along the Piff's Elm/Stoke Orchard Road.

466.4 **Action:** Councillors should let Councillor Awford know there are any jobs to be done under the new Lengthsman Scheme.

466.5 Councillor Awford assured the public there were no extreme financial threats to the Authority following BREXIT.

**467 Borough Councillor's Report**

467.1 Councillor Waters made comments under "Planning". .

**468 Police Report**

468.1 The Police Report was read out and circulated.

**469 Finance**

469.1 The Financial Report and Bank Reconciliation was distributed by the clerk and approved by Council. Proposed Councillor Preece, seconded Councillor Neale. Unanimous.

# Elmstone Hardwicke Parish Council

Clerk to the Council: David Roscoe

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- 469.2 **It was resolved that** the following payments and receipts be approved. Proposed Councillor Preece, seconded Councillor Neale. Unanimous.

Date	Chq No	Payee	Reason	VAT	Amount incl VAT
19/04/2016	DD	D Roscoe	Salary	0.00	94.65
05/05/2016	806	D Roscoe	Expenses	102.61	671.09
05/05/2016	807	Iain Selkirk	Internal Audit	0.00	90.00
05/05/2016	808	Community First	Insurance	0.00	238.86
05/05/2016	807	Iain Selkirk	Internal Audit	0.00	90.00
05/05/2016	808	Community First	Insurance	0.00	238.86
23/05/2016	810	L Neale	Stationary	1.46	8.80
23/05/2016	811	HMRC	Tax	0.00	188.10
19/05/2016	DD	D Roscoe	Salary	0.00	137.28
19/06/2016	DD	D Roscoe	Salary	0.00	137.28
19/07/2016	DD	D Roscoe	Salary	0.00	138.65
26/06/2016	812	J Preece and Sons	Grass Cutting	53.00	318.00
26/06/2016	813	Uckington & Elmstone Hardwicke Village Hall	Hall Hire	0.00	50.00
07/07/2016	814	D Roscoe (Expenses)	Expenses	21.19	178.53

- 469.3 **It was resolved that** the clerk's expenses be approved. Proposed Councillor Neale, seconded Councillor Lewis. Unanimous.
- 469.4 The budget was reviewed and accepted.

**470 To agree the terms of the new tenancy agreement from the working party.**

- 470.1 Cllr Powell, having declared an interest took no further part in these discussions.
- 470.2 Due to the Council being unable to form a quorum, this item was deferred until the next meeting.

**471 To report from the Elmstone Hardwicke Charity Trust Meeting.**

- 471.1 Councillor Preece gave his report.
- 471.2 He confirmed that the tenant was not agreeable to a 50% contribution towards the cost of producing the legal document.
- 471.3 A meeting will be arranged with the Parish Council to discuss using the existing template for the Allotment Field, with regard to the Recreational Field.

**472 Planning**

- 457.1 The following planning applications were reviewed:

Appl Number	Application	Details
16/00323/FUL	Part Parcel 8227 Tewkesbury Road Elmstone Hardwicke Cheltenham	Office/Industrial Extension to Elmstone Business Park. <b>Objections made.</b>
16/00373/FUL	Cotswold The Green Elmstone Hardwicke Tewkesbury	Single storey side extension . <b>Permitted</b>
16/00418/FUL	Lowdilow Farm Lowdilow Lane Elmstone Hardwicke Cheltenham	Demolition of existing farm storage buildings and erection of accessible dwelling (ancillary to principle dwelling) . <b>No objections</b>
16/00526/FUL	Hardwicke House Elmstone Hardwicke Tewkesbury Gloucestershire	Proposed conversion of curtilage listed barns to family dwelling . <b>No objections</b>
16/00527/LBC	Hardwicke House Elmstone Hardwicke Tewkesbury Gloucestershire	Proposed conversion of curtilage listed barns to family dwelling. <b>No objections</b>

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16/00291/FUL	Ridgelands The Hoo Gloucester Road Tewkesbury Gloucestershire	Replacement outbuilding. <b>Permitted</b>
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472.2 16/00323/FUL - Councillor Waters reported that the original application was refused. The 2<sup>nd</sup> application was refused under delegated authority again. The 3<sup>rd</sup> application TBC has declined to determine.

#### 473 To consider the Parish Council Forum

473.1 It was agreed that the Parish Council should participate. **Action:** the clerk will establish when the first meeting is.

#### 474 Risk Register

474.1 The register was reviewed and updated. No issues reported.

#### 475 To report any Highways Issues.

475.1 **Action:** The clerk will ask Stoke Orchard Parish Council if they were instrumental in having the traffic mirror erected at the crossroads. Councillor Waters will also discuss with Richard Waters.

475.2 **Action:** Councillor Awford will discuss the issue of yellow lines outside the Old School with Richard Waters.

#### 476 To report on the Speedwatch Initiative

476.1 Councillor Preece met with the police representative and a survey was undertaken along the Stoke Orchard/Piffs Elm Road. Of the 2300 vehicles monitored, 20% were over the speed limit. Councillor Preece sent the results to TBC and we are awaiting reaction.

476.2 **Action:** It was agreed that the clerk should approach the Police Commissioner for funding for a speed monitoring camera and to provide them with the statistician. Councillor Awford would consider co-funding.

476.3 **Action:** Councillor Awford would also investigate the use of the Avatar System.

#### 477 To discuss appointment of a Flood Warden

477.1 Councillor Neale agreed to be the contact with TBC.

477.2 **Action:** Councillor Awford will pick up the issue of the blocked opposite Councillor Neale's residents with TBC.

477.3 It was agreed that there was no need for a dedicated Flood Warden.

#### 478 Items for Future Agenda

478.1 To discuss the findings of the working party on the rent review.

478.2 To discuss the provision of dog bins.

Date of the next meeting **Thursday 1/9/16 commencing at 7.30pm at Elmstone Hardwicke Village Hall..**

The meeting closed at 8.50 pm

## PQT

- A question was asked if the Parish Council had an Emergency Plan in place.
- It was also asked if they had considered a Neighbourhood Plan.