

**Minutes of the Parish Council Meeting held on  
1<sup>st</sup> September 2016 in Elmstone Hardwicke Village Hall.**

**Present**

Chair: Councillor K Preece and Councillors, D Lewis, B Stephens, R Powell and L. Neale.

**In Attendance**

D. Roscoe (clerk) and 6 members of the public

**479 Apologies for absence.**

479.1 No apologies were received.

**480 Declarations of Interest**

480.1 Cllr Preece declared an interest in Agenda item 10." To discuss the findings of the working party on the rent review" and planning application 16/00804/FUL Stanboro Nurseries Stanboro Lane Elmstone Hardwicke Cheltenham.

**481 Requests for Dispensation**

481.1 A request for dispensation was received from Cllr Preece regarding planning application 16/00804/FUL Stanboro Nurseries Stanboro Lane Elmstone Hardwicke Cheltenham. This was duly granted by the clerk provided that C llr Preece did not have the casting vote

**482 Minutes of the Parish Council meeting held on the 7<sup>th</sup> July 2016.**

482.1 The minutes of the last meeting were approved as a true record and they were then signed by the Chairman.

**483 Clerks Report**

483.1 The clerk's report was reviewed and updated with actions from previous Minutes.

**484 County Councillor's Report**

484.1 No report

**485 Borough Councillor's Report**

485.1 No report.

**486 Police Report**

486.1 The Police Report was read out and circulated.

**487 Finance**

487.1 The Financial Report and Bank Reconciliation was distributed by the clerk and approved by Council. Proposed Councillor Preece, seconded Councillor Lewis. Unanimous.

487.2 **It was resolved that** the following payments and receipts be approved. Proposed Councillor Preece, seconded Councillor Lewis. Unanimous.

Date	Chq No	Payee	Reason	VAT	Amount incl VAT
19/08/2016	DD	D Roscoe	Salary	0.00	138.65
19/09/2016	DD	D Roscoe	Salary	0.00	138.65

# Elmstone Hardwicke Parish Council

Clerk to the Council: David Roscoe

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01/09/2016	815	HM Revenue & Customs	Tax	0.00	103.80
01/09/2016	816	D Roscoe (Clerks Expenses)	Expenses	13.95	105.90
01/09/2016	817	John Preece & Sons	Grass Cutting	25.00	150.00

487.3 **It was resolved that** the clerk's expenses be approved. Proposed Councillor Neale, seconded Councillor Preece. Unanimous.

487.4 The budget was reviewed and accepted.

487.5 **It was resolved that** the bank signing mandate be changed to just "one signature required" in order to allow the clerk to undertake online banking as approved under Financial Regulations but only if two councillor signatories approved all invoices. For the bank to approve this, the clerk was also approved as a signatory. Proposed Cllr Neale, seconded Cllr Preece. Unanimous.

#### 488 To discuss the findings of the working party on the rent review.

488.1 Cllr Preece, having declared an interest took no further part in these discussions.

488.2 Cllr Neale gave her report. It was agreed that the current tenant of the allotment field be offered a 1 year contract from the 1<sup>st</sup> September 2016 at an increased rent of £100 per acre (Total cost 10 acres \* £100 - £1,000). **Action:** The clerk will issue the new contract and invoice.

488.3 A 3 year tenancy will be advertised in March 2017 to take effect from 1/9/17.

#### 489 To report from the Elmstone Hardwicke Charity Trust Meeting.

489.1 Councillor Preece gave his report.

489.2 It was agreed that the current tenant of the recreation field be offered a 1 year contract from the 1<sup>st</sup> September 2016 at a rent of £625. A 3 year tenancy will be advertised in March 2017 to take effect from 1/9/17.

489.3 It was also agreed that the Charity Trust make a contribution of £660 towards the cost of a new mower.

#### 490 Planning

490.1 The following planning applications were reviewed:

Appl Number	Application	Details
16/00526/FUL	Hardwicke House Elmstone Hardwicke Tewkesbury Gloucestershire	Proposed conversion of curtilage listed barns to family dwelling. <b>Permitted</b>
16/00527/LBC	Hardwicke House Elmstone Hardwicke Tewkesbury Gloucestershire	Proposed conversion of curtilage listed barns to family dwelling. <b>Permitted</b>
16/00804/FUL	Stanboro Nurseries Stanboro Lane Elmstone Hardwicke Cheltenham	Proposed change of use to increase from permitted 24 static shipping style containers to 40 static shipping style containers for storage use (Class B8) and retained agricultural (horticultural) use. <b>Extension agreed. Objections raised by the Parish Council.</b>
16/00885/FUL	Barn Farm Cottage Stanboro Lane Elmstone Hardwicke Cheltenham	Construction of 1x detached dwelling on land adjacent to Barn Farm Cottage, including associated parking, landscaping and a 4m acoustic fence along the southern and eastern boundaries. <b>Objections raised by the Parish Council.</b>
16/00984/FUL	Walton Hill Farm Tewkesbury Road Coombe Hill Gloucester	Proposed extension to existing machinery storage building. <b>No objections from the Parish Council.</b>
16/0071/TWMAJW	Andigestion Limited	Install a second combined heat and power generating engine at the existing AD plant. Wingmoor Farm East, Stoke Road, Bishops Cleeve, Cheltenham, Gloucestershire, GL52 7DG.

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	No objections from the Parish Council.
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## 491 To report progress on the Parish Council Forum

491.1 Cllr Preece gave his report.

491.2 The next meeting will take place on 13/9/16 at the Fire Station.

491.3 It was agreed that Cllr Preece would wait and see how the meeting progressed and see if there is going to be any representation on the Planning Committee.

## 492 Risk Register

492.1 The register was reviewed and updated. No issues reported.

## 493 To report any Highways Issues.

493.1 It was resolved that the Parish Council will proceed with the installation of the Archer system at a cost of £140 plus VAT. Proposed Cllr Preece, seconded Cllr Neale. Unanimous. **Action:** The clerk will inform Andy Tonkinson and include map.

493.2 **Action:** The clerk will inform Amey that the bridle paths in the parish have not been cleared all year.

## 494 To discuss the provision of dog bins.

494.1 After much discussion it was agreed that the installation of dog bins was not cost effective.

494.2 **Action:** The clerk will ask TBC if there are any additional dog fouling signs available.

494.3 **Action:** The clerk will investigate if any by-laws can be applied.

## 495 Items for Future Agenda

495.1 No items.

Date of the next meeting **Thursday 3/11/16 commencing at 7.30pm at Elmstone Hardwicke Village Hall. In the absence of the clerk Cllr Neale will take the minutes.**

The meeting closed at 8.28 pm

## PQT

- Stanboro Nurseries: It was raised that lighting was a problem and should be restricted to normal working hours.
- It was suggested that Cllr Preece raise the issue of creeping industrialization with the Parish Forum.