

**Minutes of the Parish Council Meeting held on
2nd March 2017 in Elmstone Hardwicke Village Hall.**

Present

Chair: Councillor K Preece and Councillors , D Lewis, R Powell, Bruce Stephens and E. Neale.

In Attendance

D Roscoe (Parish Clerk) and 6 members of the public

529 Apologies for absence.

529.1 No apologies were received.

530 Declarations of Interest

530.1 There were no declarations of interest.

531 Requests for Dispensation

531.1 None requested.

532 Minutes of the Parish Council meeting held on the 5th January 2016.

532.1 The minutes of the last meeting were approved as a true record other than the clerk was not in attendance and the minutes were amended to reflect this.

533 Clerks Report

533.1 The clerk's report was reviewed and updated with actions from previous Minutes.

534 County Councillor's Report

534.1 No report.

535 Borough Councillor's Report

535.1 The Borough Councillor's report was read out as part of the Annual Parish Meeting.

535.2 The Boundary Review Report goes to Council on the 13/3/17.

536 Police Report

536.1 No report.

537 Finance

537.1 The Financial Report and Bank Reconciliation was distributed by the clerk and approved by Council. The clerk's expenses were amended to correct an error on claim for mileage and office rental. Proposed Councillor Neale, seconded Councillor Preece. Unanimous.

537.2 **It was resolved that** the following payments and receipts be approved. Proposed Councillor Neale, seconded Councillor Preece. Unanimous.

Date	Payee	Chq No	Amount incl VAT	VAT	Reason
05/01/2017	Mrs M Troughton	823	100.00	0.00	Mowing
19/02/2017	D Roscoe (Salary)	DD	156.72	0.00	Clerks Salary
19/03/2017	D Roscoe (Salary)	DD	156.72	0.00	Clerks Salary
13/02/2017	HM Revenue & Customs	824	117.00	0.00	Tax
19/03/2017	D Roscoe (Clerks Expenses)	825	116.52	8.35	Clerks Expenses

Elmstone Hardwicke Parish Council

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537.3 The budget for 2016/17 was reviewed and agreed.

537.4 **It was resolved that** Iain Selkirk be appointed as Internal Auditor at a cost of £90.
Proposed Cllr Neale, seconded Cllr Stephens. Unanimous.

538 Planning

538.1 The following planning applications were reviewed:

Appl Number	Application	Details
17/00072/FUL	Land Parcels 7946 And 9067 Fiddington Tewkesbury Gloucestershire	A biomass-based anaerobic digestion facility. Clerk will submit the same comments as on previous occasions.

539 Risk Register

539.1 The register was reviewed and updated. No issues reported.

540 To report any Highways Issues.

540.1 No issues reported.

541 To discuss a date for opening the tenders of the Allotment field.

541.1 **Action:** The clerk will circulate dates when he can attend a meeting after the 15/3/17 the opening of the Allotment Tenders. Meeting to take place at the church.

542 Items for Future Agenda

542.1 None

Date of the next meeting **Thursday 4/5/17 commencing at 7.30pm at Elmstone Hardwicke Village Hall. This will be preceded by the Annual General Meeting.**

The meeting closed at 8.04 pm

PQT

- It was noted that all three lanes of the M5 were closed in order to carry out repairs to the lights.
- **Action:** The clerk will report the damaged finger sign at the crossroads of the Stoke Orchards/Pliffs Elm and New Road.