

**Minutes of the Parish Council Meeting held on
4th May 2017 in Elmstone Hardwicke Village Hall.**

Present

Chair: Councillor K Preece and Councillors , D Lewis, R Powell, Bruce Stephens and E. Neale.

In Attendance

D Roscoe (Parish Clerk) and 5 members of the public

543 Apologies for absence.

543.1 No apologies were received.

544 Declarations of Interest

544.1 Cllr Preece declared an interest in Agenda Item 14 "To discuss the opening the tenders of the Allotment field."

545 Requests for Dispensation

545.1 None requested.

546 Minutes of the Parish Council meeting held on the 2nd March 2017.

546.1 The minutes of the last meeting were approved as a true record and signed by the Chairman.

547 Donation for John Morris

547.1 Condolences were expressed at the death of John Morris. It was agreed that a donation from the Parish Council of £50 will be made to Sue Ryder Homes, Leckhampton. **Action:** The clerk will issue the cheque.

548 Clerks Report

548.1 The clerk's report was reviewed and updated with actions from previous Minutes.

549 County Councillor's Report

549.1 No report.

550 Borough Councillor's Report

550.1 The Borough Councillor's informed the meeting that the new bin collections started in April. Food waste would be collected on the same day but not necessarily at the same time.

550.2 There was a change in leadership of the Council on the 6/5/17

551 Police Report

551.1 No report.

552 Finance

552.1 The Financial Report and Bank Reconciliation was distributed by the clerk and approved by Council. Proposed Councillor Neale, seconded Councillor Preece. Unanimous.

552.2 **It was resolved that** the following payments and receipts be approved. Proposed Councillor Neale, seconded Councillor Preece. Unanimous.

Elmstone Hardwicke Parish Council

Clerk to the Council: David Roscoe

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Date	Payee	Chq No	Amount incl VAT	VAT	Reason
27/03/2017	GAPTC	827	71.00	0.00	Subscriptions
19/04/2017	D Roscoe (Salary)	DD	156.72	0.00	Clerk's Salary
04/05/2017	D Roscoe (Expenses)	828	111.09	12.72	Clerk's Expenses
04/05/2017	Community First	829	252.71	0.00	Insurance

552.3 The Clerk's Expenses were approved. Proposed Cllr Preece, seconded Cllr Powell. Unanimous.

552.4 The Asset List for 2017/18 was reviewed and agreed.

552.5 The report from the Internal Auditor was reviewed and accepted.

552.4 The Annual Governance Statements for 2016/17 audit were approved and signed by the Chairman.

552.5 The Annual Accounting Statements for 2016/17 audit were approved and signed by the Chairman.

553 Planning

553.1 The following planning applications were reviewed:

Appl Number	Application	Details
16/00984/FUL	Walton Hill Farm Tewkesbury Road Coombe Hill Gloucester	Proposed extension to existing machinery storage building. Permitted
17/00050/FUL	Toujours Lowdilow Lane Elmstone Hardwicke Cheltenham	Side extension to create single garage. Permitted
17/00072/FUL	Land Parcels 7946 And 9067 Fiddington Tewkesbury Gloucestershire	A biomass-based anaerobic digestion facility. Objection comments submitted 6/3/17
17/00211/FUL	Elm Lodge Elmstone Hardwicke Tewkesbury Gloucestershire	Erection of a single storey car port storage outbuilding to front of property. No objections

554 Risk Register

554.1 The register was reviewed and updated. No issues reported.

555 To report any Highways Issues.

555.1 **Action:** The clerk will request the erection of a sign coming off the motorway junction 10 beware of merging traffic with the dual carriageway.

555.2 **Action:** The clerk will report that the verges on the overbridge New Road, Elmstone Hardwicke (bridge at Piffs Elm to Stoke Orchard) have moved over the kerb and need cutting back.

556 To discuss the tenders of the Allotment field.

556.1 There was only one tender received from Ken Preece who offered £1,000 per annum. This tender was accepted. Proposed Cllr Neale, seconded Cllr Lewis. Unanimous.

Action: The clerk will issue the contract.

557 To agree action regarding fly tipping

557.1 **Action:** Dave Waters will raise the issue of flytipping along Cursey Lane with TBC and to see if mobile cameras can be used.

558 Items for Future Agenda

558.1 None

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Date of the next meeting **Thursday 6/7/17 commencing at 7.30pm at Elmstone Hardwicke Village Hall.**

The meeting closed at 8.18 pm

PQT

- A request to consider erecting dog bins was made but Council had decided in September 2016 that this was not cost effective and signs were erected instead.
- A request was made for the Parish Council to send a representative to the Wigmore Farm Liaison Group. **Action:** The clerk will let Ken Preece know the dates of the next meeting and will add agendas to the EHPC web site.